



**Burnaby Association  
for Community Inclusion**

**POSITION:** Adult Services Supervisor - Residential  
Full-Time Regular Position

**SALARY:** Step 1- \$19.99 Step 2 - \$21.16, Step 3 - \$22.34, Step 4 - \$23.51

**HOURS:** 37.5 hours per week (as per schedule)

**EDUCATION & QUALIFICATIONS:** Graduation from a Community College with a certificate in Human Services. An equivalent of education and experience may be considered. First Aid, CPR, Non-Violent Crisis Intervention training required. Ability to organize and sustain the positive functioning of individuals in a group living environment. A valid Unrestricted Class 4 BC Driver's License required.

**KNOWLEDGE & SKILLS:** Minimum of 2 year's supervisory experience required. Ability to budget, organize schedules and document appropriately. A sound knowledge of the principles of person centred planning and positive behavioural/communications supports are essential. Considerable knowledge of residential programs for mentally challenged adults who are visually and/or hearing impaired. Proven ability to work with professionals, families, and staff. Knowledge of alternate communication systems preferred. Must have maturity, tact, self-initiative, conflict resolution skills and good written and verbal communication skills. Working knowledge of computers mandatory. Ability to organize and sustain the positive functioning of individuals in a group living environment. **Minimum Level 2 American Sign Language required.**

**STARTING DATE:** ASAP

**RESUMES TO:** Leslee Madore, Manager, Human Resources & Quality Assurance  
2702 Norland Avenue, Burnaby, BC V5B 3A6  
Fax: 604 299-5921  
Email: [hr@gobaci.com](mailto:hr@gobaci.com)

This position is open to male and female applicants. This position requires "Union Membership". The successful applicant will be required to have a Criminal Record and Driver's License Search completed and reviewed by the Executive Director.